

Sithney parish council ordinary parish council meeting

To be held at Sithney school

On Tuesday 07th May 2024 immediately after the annual parish council meeting

Dear Sir/Madam,

I hereby give you notice that the next meeting of Sithney Parish Council will take place at Sithney School on Tuesday 07th May 2024 immediately after the annual parish council meeting.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Jodie Ellis, Parish Clerk 07855774357 email sithneyipc@gmail.com

AGENDA

1. Election of chairman for the parish year 2024-2025

2. To receive the chairman's acceptance of office

3. To receive confirmation forms of financial and other interests from councillors and acceptance of office for the new term.

4. Election of vice-chairman for parish year 2024-2025

5. Apologies for absence

6. Declarations of interests for items on this agenda

7. To confirm the following:

Bank Signatories and Cllr Responsibilities

Membership of outside Bodies CALC and SLCC

CIL expenditure 2023 - 2024

8. Acceptance of minutes – ordinary meeting held on the 05th March 2024 at Sithney School.

9. Public participation

10. Chairman's comments

11. Councillors' questions and comments 24 hours' notice in accordance with standing orders advisable

Sithney Open Space – Cllr Bulavs

12. Cornwall councillor's comments

13. Planning: -

Applications:

PA24/02552 - Pednavounder Farm Sithney Helston - Reserved Matters application for access, appearance, landscaping, layout and scale following outline consent PA21/04094 dated 17.08.2021 without compliance of condition 2 of decision notice PA23/03903 dated 16/08/2023.

PA24/02861 - Nanskerris Trevarno Sithney Helston - Application for a Lawful Development Certificate for an Existing use for buildings used as a B1, B2, C3 and building used for purposes incidental to the use of the Dwellinghouse.

14 . Clerk's report and correspondence.

Sithney village street lighting – to receive an update from the clerk on costs and options if any.

Internal Audit - to receive an update from the clerk on the financial audit being completed.

CIL Income and expenditure – to receive clerk's report on Income and expenditure as at 31.03.24

15a Payments - To consider the following accounts for cheque payment.

	£
Cornwall Pension Fund (LGPS) – Clerk pension lump sum and monthly contribution – standing order	143.58
Mrs J Ellis – Clerk Salary – Standing order	769.10
Mr R Sanders – Plover's Field Cutting	180.00
CALC – Subscription 23/24 + training	478.38
Rialtas software and MTD	362.40
Zurich Municipal – Insurance 23/24	439.48
	2,372.94

b) Financial Reports by Clerk – Approval of Monthly Report and sign.

16. Internal Audit Report – To note the internal auditor's comments and approve and authorise.

17. Annual Governance Statement – To approve and authorise Section 1 of the 2023/2024 return.

18. Annual Return – To approve and authorise Section 2 of the Accounting Statements 2023/2024 return.

19. AGAR – To Confirm no conflict of interest with BDO LLP the external auditors for the 2023/2024 audit.

20. Notice of the public rights and publication of unaudited annual governance & accountability return – will be the 3rd June 2024 and 12th July 2024.

21. Time and date of next meeting – Tuesday 4th June 2024 at Sithney school at 7.30pm