

SITHNEY PARISH COUNCIL

Chairman: Councillor Mr Philip Martin

Clerk to the Council
Mrs. Jodie Ellis
07855774357

Trannack Farm
St Erth
Hayle TR27 6ET

10/23

Minutes of the ordinary parish council meeting held at Sithney School on Tuesday 02nd May 2023 after the annual parish council meeting.

Present: -

Cllr P Martin

Cllr. Mrs. L. Penrose

Cllr. M. Tresidder

Cllr. R. Ashmore (arrived 7.20pm)

Cllr S Hilditch

Cllr D Cattran

Cllr I Bulavs

Parish Clerk Mrs. Jodie Ellis, Cornwall Councillor Loveday Jenkin and one member of the public

- 1. Election of chairman for the parish year 2023/2024** It was proposed by Cllr. Tresidder seconded by Cllr. Penrose to nominate Cllr Martin as chairman for the coming year. Cllr Martin accepted.
- 2. To receive the chairman's acceptance of office** – Cllr Martin signed his acceptance of Office.
- 3. To receive confirmation forms of financial and other interests from councillors and acceptance of office for the new term** - All Councillors confirmed no changes to their interests, Cllr Bulavs completed his register of interests form.
- 4. Election of vice-chairman for parish year 2023/2024** - It was proposed by Cllr. Hilditch seconded by Cllr. Penrose and RESOLVED that Cllr. Tresidder is elected as Vice-Chairman.
- 5. Apologies for absence** – Cllr Ashmore (arrived 7.20pm) and Mc Donald were absent.
- 6. Declarations of interests for items on this agenda** – Cllr Martin declared an interest in PA23/01543.
- 7. To confirm the following:**

It was RESOLVED to maintain the Bank Signatories as Cllrs Martin, Hilditch and Penrose.

Cllr Responsibilities were confirmed and noted Cllr Bulavs accepted to represent SPC at the Helston and South Kerrier community area partnership.

Membership of outside Bodies CALC and SLCC - It was RESOLVED to maintain membership.

CIL Expenditure – clerk advised no CIL funds were received during the 2022/2023 year.

- 8. To review meeting dates for the forthcoming year** - It was RESOLVED to meet monthly on the first Tuesday of the month at Sithney School.
- 9. Acceptance of minutes** – The Minutes of the Ordinary Meeting on the 4th April 2023 were agreed and signed by the chairman.
- 10. Public participation** – None.
- 11. Chairman's comments** – Nothing to add to the comments made at the annual parish meeting.
- 12. Councillors' questions and comments 24 hours' notice in accordance with standing orders advisable** – None.
- 13. Cornwall councillor's comments** – Cllr L Jenkin advised it has been a relatively quiet month. Full council met and although a motion to ask central government for genuine devolution for Cornwall was lost. The leader of the council agreed to meet leaders of the different parties to discuss further. Cllr Jenkin is looking into submitting an EOI for CIL funding for the road safety improvements at Nancegollan as the highways budget would not cover the entire cost of the project. Sithney parish council support the application for road safety improvements.
- 14. Planning: -**

Applications:

PA23/01774 - Land Northwest of Tregathenan Cottage Tregathenan Sithney Helston - Installation of domestic ground mounted 6.8kW solar photovoltaic array together with storage battery. It was noted the proposed positioning of the array and it was felt that, although fairly large, it should not impact on any neighbouring properties. It was RESOLVED to support the application as long as it meets with Cornwall Council regulations regarding solar array installations.

PA23/02547 - 4C Nancegollan Industrial Estate Nancegollan Helston - Change of use of existing commercial unit to Brewery and Tap Room (Sui Generis). Having considered the application, SPC had several concerns. There are only four parking spaces, and it is intended that there will be four daytime staff and two part-time evening staff. There is no mention of the availability of customer parking and the hours of use late into the

evening at the weekend would likely have an impact on the neighbouring residential properties. There was also reference to the Gin Distillery, but that approval had the condition attached that prevented consumption on the premises. It was RESOLVED to object to the application.

Cllr Martin left the discussion.

PA23/01543 - Mengleudh House Coverack Bridges Helston Cornwall - Demolition of redundant industrial shed structures and development of single dwelling without compliance with conditions 2, 3 and 4 of appeal decision APP/D0840/W/18/3205248 (PA18/00082). It was felt that the proposed amendments would be acceptable and in particular, if the proposed fence alleviated possible future problems, it would be an appropriate alternative to the blockwork wall. It was RESOLVED to support the application.

Cllr Martin returned.

15. Public rights of way

Modification Order – Lowertown – evidence forms are still being gathered.

16. Clerk's report and correspondence –

Releath and Lowertown – Telephone Boxes – Clerk advised the Lottery funding application had been unsuccessful. The Lowertown community group has made great progress on the Lowertown Box and has now completed the repair to the phone box door. The exterior has been prepared, primed and repainted using BT-approved K6 primer and topcoat. In the next few weeks, the glazing will be resealed. A new 'defibrillator' sign has been purchased. A local craftsperson is ready to build a bespoke shelving unit to secure the defibrillator cabinet (once agreed), with a seed swap and book swap. It is also hoped to fit a low-energy LED light fitting. Discussions took place as to whether the parish council fund the defibrillator or whether the community group take on the project completely with the possibility of getting a local business to donate to the project. It was agreed the clerk would ask a representative of the Lowertown community group to look into a sponsor and confirm how much funding they have raised to date and hopefully attend June's meeting to reach a decision.

17. It was RESOLVED to make the following payments:

	£
Cornwall Pension Fund (LGPS) – Clerk pension lump sum and monthly contribution – standing order	331.57
Mrs J Ellis – Clerk Salary – Standing order	707.85
Mr R Sanders – Plover's Field Cutting	84.00
CALC – Subscription 23/24 + Clerk CILCA training	579.84
Well Medical Ltd – New Defibrillator Battery	192.00
Zurich Municipal – Insurance 23/24	418.03
	2,313.29

17. **b) Financial Reports by Clerk** – The Clerk reported that she had invoices to pay totaling £2,313.29 as reported in item 17a. The balance at the end of April on the Current Account is £16,178.60 and on the Business Saver is £14,646.10. The cashbook and bank reconciliation reports have been circulated to all Cllrs. It was RESOLVED that the reports be accepted.

18. **Internal Audit Report** – Clerk has circulated Ms Goraus report, it was RESOLVED to accept and authorise the report.

19. **Annual Governance Statement** – It was proposed by Cllr. Hilditch seconded by Cllr. Tresidder and RESOLVED to accept and authorise section 1 of the annual governance statement. Clerk and the chairman both signed the document.

20. **Annual Return** – It was proposed by Cllr. Hilditch seconded by Cllr. Penrose and RESOLVED to accept and authorise section 2 of the annual return. Clerk and the chairman both signed the document. The clerk will send the full accounts to BDO LLP for inspection.

21. **AGAR** – It was RESOLVED that Sithney parish council has no conflict of interest with BDO LLP, the external auditors for the 2022/2023 audit.

22. **Notice of the public rights and publication of unaudited annual governance & accountability return** – will be the 5th of June 2023 to 14th July 2023.

23. **Review and adopt the General reserve's policy** – It was RESOLVED to adopt the policy.

24. **Review and adopt the Internal Control Policy** - It was RESOLVED to adopt the policy.

25. **Time and date of next meeting** – Tuesday 6th June 2023 at Sithney school at 7.30pm.