

SITHNEY PARISH COUNCIL

Chairman: Councillor Mr Philip Martin

Clerk to the Council
Mrs. Jodie Ellis
07855774357

Trannack Farm
St Erth
Hayle TR27 6ET

08/25

Minutes of the Annual Council meeting held at Sithney School on Tuesday 13th May 2025 after the annual parish meeting.

Present: - Cllr P Martin, Cllr. Mrs. L. Penrose, Cllr. M. Tresidder, Cllr S Hilditch and Cllr N Logan
Parish Clerk Jodie Ellis, Cornwall Councillor Loveday Jenkin and two members of the public

1. **Election of chairman for the parish year 2025/2026** It was proposed by Cllr. Tresidder seconded by Cllr. Penrose to nominate Cllr Martin as chairman for the coming year. Cllr Martin accepted.
2. **To receive the chairman's acceptance of office** – Cllr Martin signed his acceptance of Office.
3. **To receive confirmation forms of financial and other interests from councillors and acceptance of office for the new term** - All Councillors completed their register of interests form, declaration of acceptance of office and register to receive documents electronically. An extension was agreed for Cllr Bulavs until June's meeting due to his absence.
4. **Election of vice-chairman for parish year 2025/2026** - It was proposed by Cllr. Martin seconded by Cllr. Hilditch and RESOLVED that Cllr. Tresidder is elected as Vice-Chairman.
5. **Apologies for absence** – were received from Cllr Bulavs.
6. **Declarations of interests for items on this agenda** – None.
7. **To confirm the following:**
It was RESOLVED to maintain the Bank Signatories as Cllrs Martin, Hilditch and Penrose.
All Cllr Responsibilities were confirmed and noted to continue with the addition of Cllr Logan as Auditor.
CIL Expenditure – clerk advised CIL funds stand at £12727.00 with the invoice tonight for the new streetlight to be paid of £1387 to come from this total. Councillors need to consider other projects to spend the funds on.
8. **Acceptance of minutes** – The Minutes of the Ordinary Meeting held on the 1st April 2025 were agreed and signed by the chairman.
9. **To consider any applications for dispensations under section 33 of the localism act 2011** –None.
10. **Public participation** - a parishioner advised the bridleways around Lowertown have been trimmed to a good standard. Sithney churchyard has also been trimmed and looks nice.
11. **Chairman's comments** – Cllr Martin thanked members for his re-election as chairman and congratulated Cllr Jenkin on her re-election as our Cornwall councillor.
12. **Councillors' questions and comments** - 24-hour notice in accordance with Standing Orders advisable.
The bamboo outside of 1 Tuckingmill Terrace on the road from Trannack to Lowertown is growing into the road. Clerk to report.
13. **Cornwall councillor's comments** – Cllr Jenkin thanked all for their support. New members have already had some training including planning as many seats are now taken by members that were not previously Cornwall Councillors or parish / town councillors. Full council is next Tuesday when a new leader will be decided who will then choose cabinet members. Nancegollan improvements are hopefully starting in June.
14. **Planning:**
PA25/02267 - Pear Tree Farm Trannack Helston TR13 0DQ - Proposed permanent rural workers dwelling.
Cllrs discussed the application, and it was RESOLVED to support the application on the condition of the removal of permitted developments rights.
PA25/02201 - Longstone Farm Trenear Helston TR13 0HG - Proposal Certificate of Lawfulness (Existing) for the use of 3 no. holiday units as 3 no. unfettered residential dwellings. Cllrs noted the documentation attached to the application and accept that the current use has been in excess of ten years. It was also felt that long-term rental would be a better use of the buildings and therefore, it was RESOLVED that Sithney Parish Council support the application.
PA25/00244 - Tregrannick Barn Trannack Helston - Demolition of existing UPVC conservatory and construction of two storey extension. It was noted that on the 4th May the Ramblers' Association withdrew their objection as the Definitive Line is now shown. However, they also note the 'spur' is marked and say that this may be the walked path. It was RESOLVED that Sithney Parish Council support the application.

PA25/02791 - Environment Agency Flood Warning Station Trenear Wendron - Replacement of an existing Environment Agency flood warning station, to include a new recycled plastic lumber compound with telemetry kiosk and solar panel, and new slender steel gantry crossing the river to support a new flood warning sensor. Cllrs discussed the application and from the information provided it appears that the Flood Warning system needs updating, and that care has been taken to ensure that it will be sustainable and have minimal impact. It was RESOLVED that Sithney Parish Council support the application.

- 15. Public rights of way** – to note the 2 cut Gold paths, have received the 1st cut and Stiles with 2 cuts have received the 1st cut.

16. Clerk's report and correspondence

Lowertown 20 speed – CC have advised: 'Essentially, the proposed starting location has been chosen based on national guidance and our experience which has been gained over the last 2 years of installing 20mph speed limits. We aim to position terminal signs at a point where drivers can see a change in the environment and are therefore more likely to adhere to the restriction. We have found, through post implementation speed monitoring, getting this right is one of the key drivers in achieving compliance. The section that you would like included is very rural in nature with sporadic properties along its length. This road would not be suitable for a 20mph limit. Drivers would struggle to understand why a lower limit had been implemented. The appropriate maximum speed limit on this type of road is a national speed limit. Needless to say, this does not suggest that drivers should be driving at the maximum allowed speed along this stretch of carriageway. They should be driving to the conditions of the road, taking into account topography, visibility and any perceived hazards. The benefit of this limit is that there is no requirement for repeater signs, which may present a target speed to drivers'. Clerk to forward email to Cllr Penrose to update the Lowertown community group.

- 17. To agree and adopt the following policies** – It was RESOLVED to adopt the following policies.

Standing Orders 2025

Financial Regulations 2025

Sithney Grants Policy

Internal Control Policy

General Reserves Policy

Non-Financial risk assessment

Financial risk assessment

Code of conduct

- 18. Payments** - It was RESOLVED to make the following payments:

Cornwall Pension Fund (LGPS) – Clerk – standing order	£149.63
Mrs J Ellis – Clerk Salary – Standing order	£799.97
Mr R Sanders – Plovers Field Cutting and LMP	£698.94
Enerveo – New street light Sithney	£1387.15
Rialtas – software license and maintenance and MTD for the year	£382.80
Barbara Goraus – Internal Audit Fee 24/25	£95.00
	£3,513.49

- 19. Financial Reports by Clerk** – The Clerk reported that she had invoices to pay totaling £3,513.49 as reported in item 18. The bank balances at the end of April for both accounts, along with the cashbook, bank reconciliation, and budget monitoring reports have been circulated to all Cllrs. It was RESOLVED that the reports be accepted.

- 20. Internal Audit Report** – Clerk has circulated Ms Goraus report, it was RESOLVED to accept the report.

- 21. Annual Governance Statement** – It was RESOLVED to accept and authorise section 1 of the 2024/2025 annual governance statement. Clerk and the chairman both signed the document.

- 22. Annual Return** – It was RESOLVED to accept and authorise section 2 of the 2024/2025 annual return. Clerk and the chairman both signed the document. The clerk will send the full accounts to BDO LLP for inspection.

- 23. AGAR** – It was RESOLVED that Sithney parish council has no conflict of interest with BDO LLP, the external auditors for the 2024/2025 audit.

- 24. Notice of the public rights and publication of unaudited AGAR** – will be the 3rd June 2025 to the 14th July 2025.

- 25. Co-Option** – to note the parish council currently has 3 vacant seats.

- 26. Time and date of the next meeting** – Tuesday 3rd June 2025 at 7.30pm at Sithney School for the ordinary parish council meeting.