

SITHNEY PARISH COUNCIL
Chairman: Councillor Philip Martin

Clerk to the Council
Mrs Jodie Ellis
07855774357

Trannack Farm,
St Erth, Hayle
TR27 6ET

05/23

Minutes of the ordinary parish council meeting held at Sithney school on Tuesday 07th March 2023 at 7.30pm.

Cllr. P. Martin (chairman)

Cllr L Penrose

Cllr. S. Hilditch

Cllr R Ashmore

Cornwall Cllr Loveday Jenkin Parish Clerk Mrs. Jodie Ellis, and 3 members of the public.

1. Apologies for absence – Apologies were received from Cllr A McDonald and Cllr D Cattran. Cllr M Tresidder was also absent.

2. Acceptance of minutes – Approval of the minutes of the ordinary parish meeting held on the 07th February 2023 were unanimously agreed and signed by the chairman.

3. Declarations of interest for items on this agenda – Cllr Penrose declared an interest in PA23/00149.

4. To consider any applications for dispensations under section 33 of the localism act 2011 –None received.

5. Public participation – A parishioner advised that their neighbours planning application had changed yet again with more documents being removed online.

The council were thanked for the grit bin at Trannack. Clerk to request the trees on the road up to the school are trimmed.

6. Chairman's comments – Cllr Martin advised the coronation meetings were going well and plans for the event were progressing.

7. Councillors' questions and comments - 24-hour notice in accordance with Standing Orders advisable –

The advertising at the top of Lowertown by the roundabout was raised and clerk provided an update that highways are speaking to the owner to arrange removal of the trailer.

A request has been received for a dog litter bin in Crowntown, it was confirmed that highways do not install any new bins but may move one that is not used from another location.

8. Cornwall councillor's comments – Cllr Jenkin advised the draft feasibility study for the improvements at Nancegollan have been received, but the entire project would cost more than the CNP highways budget. It is likely the street crossing would be looked at first and then the gateways at either end. Cllr Jenkin advised the project would be scored on votes received at the next CNP meeting and it was vital Sithney has representatives at the meeting to add weight to the project. Crowan parish council are looking at taking on the car park and green space at the new development at Nancegollan. Cornwall council website - let's talk has the car park consultation running at present, Cllr Jenkin urged all to go online and have their say.

9. Planning:

Applications

PA23/00121 - Higher Merther Farm Sithney Helston Cornwall - Construction of an Equestrian Sand School (20m x 40m) for private use only, surrounded by wooden post and rail fencing. It was noted that the Sand School is for private use only and would be unlikely to interfere with the amenity of any other properties. It was RESOLVED to support the application.

Cllr Penrose did not take part in the next application.

PA23/00149 - The Wash House Bal Road Lowertown Helston - Certificate of lawfulness for existing use for The Wash house has been used as dwelling for over 4 years. It was RESOLVED to support the application.

Cllr Penrose returned to voting.

The issue of the strain on septic tanks and sewage system's was raised and it was agreed that where relevant on future planning applications that SPC comment on a note would be added to ask that checks had been carried out to ensure that the applications could demonstrate sufficient waste systems were in place.

10. Public rights of way

Modification Order – Lowertown – It was noted that new forms were having to be completed due to the time delay from Covid.

LMP contract 2023 / 2024 – Clerk advised there would be a shortfall between the LMP contract and the contractors charge to this council of £216.75, Cllrs agreed this was acceptable.

11. Clerk's report and correspondence.

The Notice Board in Crowntown has now been moved to its new location.

Lowertown and Releath Telephone Box – Clerk has applied to the National Lottery for funding for a Defibrillator and painting in both telephone boxes and is awaiting the outcome. Clerk has liaised with a gentleman from the Lowertown community group who is happy for the parish council to try and source funding. The Lowertown community group would like to put a Defibrillator sign at the top of the box (once a Defibrillator is secured) Cllrs were happy with this.

Section 137 sum per elector for 2023/24 is £9.93.

Audit – Clerk to speak to the auditing Councillors.

To confirm Internal Auditor for accounts 2022/2023 – It was RESOLVED to appoint Barbara Goraus as the internal auditor for the 2022/2023 accounts at the same fee as last year £89.00

Advertising at the top of Lowertown by the roundabout was covered under Item 7.

Chynhale Grit Bin – Clerk has been advised that a bag of grit was left in the bin which prevented it from closing properly. The owner at Chynhale has kindly agreed to hold the new bag of grit in his porch until such time as it is needed.

12. To review and adopt the following policies circulated to Councillors with the March agenda:

- a.) It was RESOLVED to accept and adopt the Standing Orders.
- b.) It was RESOLVED to accept and adopt the Financial Regulations.
- c.) It was RESOLVED to accept and adopt the Grant Policy including S137 and application form.
- d.) It was RESOLVED to accept and adopt the Financial Risk Assessment.
- e.) It was RESOLVED to accept and adopt the non-financial risk assessment.
- f.) It was RESOLVED to accept and adopt the Sithney Privacy Policy.
- g.) It was RESOLVED to accept and adopt the Code of conduct.
- h.) It was RESOLVED to accept and adopt the Complaints handling Procedure.
- i.) It was RESOLVED to accept and adopt the FOI Policy.
- J.) It was RESOLVED to accept and adopt the social media, Policy.

13a Payments - It was RESOLVED, all Councillors in favour that the following payments be authorised:

Cornwall Pension Fund (LGPS) – Clerk – standing order	£114.08
Mrs J Ellis – Clerk Salary – Standing order	£695.60
Mrs J Ellis – stationery	£19.50
Mr R Sanders – Plovers Field Cutting	£84.00
The society of local council clerks – CILCA course – 45%	£202.50
Information Commissioner – Data protection fee	£40.00
Cormac Solutions Income – Notice board relocation	£539.56
Davey & Gilbert Ltd – Fitting new Defibrillator cabinet Sithney School	£252.00
	£1,947.24

13b financial report of the clerk – The Clerk reported that she had payments to pay totalling £1,947.24 as reported in item 13a. The balance at the end of February on the Current Account is £19,929.14 and, on the Business, Saver is £14,627.94. The new Rialtas software reports have been circulated to all Cllrs. It was unanimously RESOLVED to accept the reports.

14. Grant funding request – To review Coronation Party /Helston Railway grant request.

Councillors have reviewed the application from Helston railway on behalf of the Coronation party and it was agreed that £500 would be donated to the project and would be paid at SPC's 4th April meeting.

15. Co-Option – No applications have been received.

16. Time and date of the next meeting – Tuesday 04th April 2023 at 7.30pm – Sithney School.