

Sithney Parish Council ordinary parish council meeting
To be held at Sithney school
On Tuesday 07 March 2023 at 7.30pm

Dear Sir/Madam,

I hereby give you notice that the next meeting of Sithney Parish Council will take place at Sithney School on Tuesday 07th March 2023 at 7.30pm.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder.

Jodie Ellis, Parish Clerk 07855774357 email sithneyipc@gmail.com

AGENDA

1. Apologies for absence

2. Acceptance of minutes - Minutes of the ordinary parish council meeting held on the 07th of February 2023.

3. Declarations of interest for items on this agenda

4. To consider any applications for dispensations under section 33 of the localism act 2011 –None.

5. Public participation

6. Chairman's comments

7. Councillors' questions and comments - 24-hour notice in accordance with Standing Orders advisable.

8. Cornwall councillor's comments – Cllr. Loveday Jenkin

9. Planning: Applications

PA23/00121 - Higher Merther Farm Sithney Helston Cornwall - Construction of an Equestrian Sand School (20m x 40m) for private use only, surrounded by wooden post and rail fencing.

PA23/00149 - The Wash House Bal Road Lowertown Helston - Certificate of lawfulness for existing use for The Wash house has been used as dwelling for over 4 years.

10. Public rights of way

Modification Order – Lowertown

LMP contract 2023 / 2024

11. Clerk's report and correspondence.

Notice Board Crowntown

Lowertown and Releath Telephone Box – Defibrillator, Lighting, signs, painting and funding update

Section 137 sum per elector for 2023/24 is £9.93.

Audit – to agree audit date with auditing councillors.

To confirm Internal Auditor for accounts 2022/2023

Advertising at the top of Lowertown by the roundabout

Chynhale Grit Bin

12. To review and adopt the following policies:

a.) Standing Orders

b.) Financial Regulations

c.) Grant Policy including S137 and application form

d.) Financial Risk Assessment

e.) non-financial risk assessment

f.) Sithney Privacy Policy

g.) Code of conduct

h.) Complaints handling Procedure

i.) FOI Policy

J.) social media Policy

13a Payments - To consider the following accounts for cheque payment.

Cornwall Pension Fund (LGPS) – Clerk – standing order

£114.08

Mrs J Ellis – Clerk Salary – Standing order

£695.60

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| Mrs J Ellis – stationery | £19.50 |
| Mr R Sanders – Plovers Field Cutting | £84.00 |
| The society of local council clerks – CILCA course – 45% | £202.50 |
| Information Commissioner – Data protection fee | £40.00 |
| Cormac Solutions Income – Notice board relocation | £539.56 |
| Davey & Gilbert Ltd – Fitting new Defibrillator cabinet Sithney School | £252.00 |
| | £1,947.24 |

13b financial report of the clerk – Approval of financial reports.

14. Grant funding request – To review Coronation Party /Helston Railway grant request.

15. Co-Option – to receive and review any applications for co-option to this council.

16. Time and date of the next meeting – Tuesday 04th April 2023 at 7.30pm – Sithney School.